

## **TERMS AND CONDITIONS: August Craft Month 2024**

By submitting your application, you confirm that you agree to the Terms and Conditions. Please read carefully before completing your event application.

### **August Craft Month (ACM) welcomes events that:**

- Are high quality
- Are innovative
- Will enable people to acquire a new skill or try a new activity
- Are accessible to a diverse and wide range of audiences such as young and old people, people with disabilities and people of all incomes
- Will help with a geographical spread of events across Ireland

### **By participating in August Craft Month, you confirm that:**

- You will work with ACM to promote your event along with us. The success of the programme greatly depends on the proactive involvement of event holders who not only promote their own events but also actively endorse the programme, along with other relevant events when suitable. Your participation will help impact the effectiveness of ACM.
- You will ensure the safety of participants. You will need to confirm in the application form that you have liability insurance for this event and have any relevant permissions/permits/licenses required. \*e.g. license made to fire authority. If your application is accepted, we may require copies of your liability insurance.
- You will aim to create an accessible event which aligns with the aims of ACM.
- Your event meets the eligibility criteria.
- Your event will adhere to operational Health & Safety practices within your area/venue.
- You will use any ACM logos appropriately and only to promote your participation in August Craft Month 2024.
- You will display promotional materials provided via ACM event host pack

- You agree to your contact details (as outlined in the public profile section of the form) being published on the ACM website.
- Design & Crafts Council (DCCI) and Craft NI (CNI) have permission to use images submitted for promotion of August Craft Month and DCCI's/Craft NI activity in general. This includes using images on ACM, DCCI and CNI social media channels to promote ACM events.
- You have read and understand the Data Protection policy as detailed here <https://www.dcci.ie/about/legal/>
- It is the applicant's responsibility to keep the details of their event up to date and inform August Craft Month of any changes.
- By registering your event, you consent to the use of this information by August Craft Month for the purpose of promoting August Craft Month 2024 activities in Ireland, including, but not limited to, inclusion in brochures, posters, newsletters, August Craft Month website and August Craft Month social media pages and relevant partner social media pages.
- You can withdraw your consent at any time by emailing your instructions to [info@augustcraftmonth.org](mailto:info@augustcraftmonth.org). However, if you withdraw your consent, we may not be able to provide you with our services or respond to any questions or requests you submit to us. Please note, that withdrawing consent will not apply to photographs or videos that have already been published by us. Further information on your rights and the processing and retention of your personal data is available from [info@augustcraftmonth.org](mailto:info@augustcraftmonth.org)

### **Survey Feedback**

To support the continuation and development of ACM we require you to circulate the Audience Experience Survey to those who attend your events. Survey information and relevant materials will be given to you by the ACM team before August. The results of this survey will be extremely valuable to see how we can better improve our services and support in future years. The ACM team is also available to help you achieve this.

We also require participants to complete the Participant Survey which will be circulated to event hosts by September. This survey allows us to better your

experience in ACM and to fully understand your needs. We look forward to working with you!

### **Additional information**

Closing date for funding **June 17<sup>th</sup>**

Please note, the wording and information that you provide in the application form will be what we use in any print and/or online listings.

We reserve the right to refuse applications we do not feel represent ACM or those that are not in line with the eligibility criteria.

### **Disclaimer:**

ACM, DCCI and Craft NI cannot accept responsibility for any events, including damage or loss of any properties introduced by the organisers. All aspects of the event is the sole responsibility of the organiser.

As this is a public-facing programme, please demonstrate that you have considered issues of public access such as opening hours, accessibility, public liability insurance, risk assessments including those to the public, properties, and equipment.

If your event will be held outdoors or in temporary structures, please adhere to safety issues in the event of inclement weather.

If you would like to discuss your event with us before completing your application form, please feel free to get in touch with us at [info@augustcraftmonth.org](mailto:info@augustcraftmonth.org)

August Craft Month welcomes the opportunity to offer guidance regarding your event.